

Minutes for March APC Meeting

Wednesday March 8, 2017

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Karen Smith

Attended:	Absent:
Marie Stark	Miranda Schober
Cindy Swanson	Kim Plante
Trent Knoles	Baron Brown
Kerryn DeVerteuil	
Kate Kennedy	
Belinda MacKinnon	
Karen Smith	
Kasia Panczyszn	
Tim Nehring	
Cindy Arnold	

- Approval of the minutes from February, 2017. Once approved, Karen will send to IFTA Inc. for posting.
 - Minutes were unanimously approved
- 1st quarter board meeting update.
 - No update at this time
- 2nd vice chair Discussion
 - Marie Stark asked the committee for input on adding a 2nd Vice-Chair. Cindy Arnold thought the decision could be made by the committee and does not need Board approval. Adding a 2nd Vice-Chair would help with succession planning and in being prepared should the need arise. The committee felt this was a great idea. Marie's term as Chair ends October 31, 2017, and Cindy Swanson will become Chair. Marie asked if any committee members are interested in either the 1st or 2nd Vice-Chair position to send her an email.
- Current topic list for the 2017 Workshop
 - Marie asked everyone to review the workshop topics and be sure you volunteer and participate at the workshop. The planning committee is meeting tomorrow to review the topics with the highest rating from the participant survey, then begin reviewing the "maybe's". Best Practices guide will be discussed at the open committee meeting.
- Other Business
 - Belinda announced she will retire April 18th and the committee will need to begin looking for a replacement. Belinda may have a candidate from Manitoba. We thank Belinda for her service to the APC committee and wish her all the best on her retirement, she will be missed.
 - Next meeting: April 12, 2017, same time.